



Board of Directors Meeting – March 15, 2018

As a quorum was established and notice was properly posted, the Briarwick Board of Directors Meeting was called to order at 7:00 PM in at the Lutheran Church of the Resurrection – 1555 Windmill Point Road – Palm Harbor, FL 34685.

Directors Present: Lynda Kelly, Patti Barbosa and Jim Shepard
Director Absent: Andy Sinkiewicz
Also Present: Susan (Sue) Marino, LCAM of Monarch Association Management, Inc.

Minutes: Minutes of Board of Directors Meeting – January 31, 2018

***Motion by Jim to approve the Minute of January 31, 2018, second by Patti.
Motion carried unanimously.***

Treasurer's Report:

Sue reviewed the February 2018 Unaudited Financial Statement.

Operating Account	\$30,200.24
Money Market Account	\$20,613.71
Certificates of Deposit:	
BB&T - #2016	\$25,000.00
Bank of the Ozarks - #9399	\$29,830.24

Delinquent Accounts: Friendly Reminders sent to all owners late in payment the 2018 annual assessment following by a Notice of Intent to Lien letter for those that were still late as of March 6th. Update as of this meeting:

Three (3) homes (#41, #19 & #13) have filed mortgage foreclosure and four (4) homes remain delinquent for the 2018 assessment only (#38, #33, #20 & #14). Following discussion:

Motion by Jim to send three (3) foreclosures to attorney to place a lien and the four (4) delinquent account to the attorney to send the 45-Day letter per Florida Statute 720, second by Patti. Motion carried unanimously.

Board then discussed the Briarwick Homeowners' Association, Inc. Collection Policy of Mary 17, 2011. Following discussion the Board asked Sue to edit the policy to adapt to a tighter schedule for collection and send draft to the Board for review.

Manager's Report: *All items were discussed; a copy of the Manager's Report is attached to original minutes.*

Architectural Review Applications:

1. 3901 Belmoor	Dimensional Shingle Roof Replacement	APPROVED & Signed
2. 3961 Belmoor	Dimensional Shingle Roof Replacement	APPROVED & Signed

Violations Tour: Recent tour conducted by Monarch was included in the Board's packet. Board discussed #13 and asked that Monarch contact the Bank/Pinellas County Code Enforcement about the open access to the pool due to the fence damage. Next tour will include owners that need to pressure wash.

Spring Newsletter: Sue will send a draft to the Board for approval and disbursement. Board asked Sue to include information about go-carts.

Unfinished Business:

Replanting of Island: Board discussed the planting of the island and installation of mulch at the front entrance. Following discussion

Motion by Lynda to allocated \$1,200 to install plants and mulch at the island in April, second by Patti. Motion carried unanimously.

Lynda will contact Curb Appeal and Sue will coordinate with TLC to make sure the sprinklers are working properly when the new plants are put in.

Sue was asked to have the large branch, hanging in the island tree removed.

Open Discussion: No Open Discussion

Adjournment:

***Motion by Jim to adjourn the meeting, second by Lynda.
The meeting was adjourned at 7:52 PM.***

Next Board Meeting: As Lynda will be out of the country for the May 17th meeting, the Board agreed that the next meeting be rescheduled to June, either on the 14th or 28th, depending upon availability of the Church. Sue will book a one of the preferred dates inform the Board.

Respectfully submitted,
M. Susan (Sue) Marino, Secretary Pro Tem

These minutes have been approved.