



## Minutes

Location: Lutheran Church of the Resurrection  
Board of Directors present: Wolever, Kelly, Haberer, Stephenson, Barbosa  
Architectural Review Committee present: None  
Several Homeowners present  
Association Manager: Mary Fritzier representing Leland management

### I. Call to Order

Meeting called to order by Wolever at 7:04 pm. A quorum of the board was attained.

### II. Minutes of Prior Board Meetings

Motion by Kelly to approve minutes of May 17, 2011 meeting as presented. Seconded by Haberer. All in favor – motion carried

### III. Officers and Committee Reports

- a. **Treasurer Report:** Stephenson presented a review of the June 2011 financial statement. Questions regarding accounting method on receipts discussed.

Motion by Wolever for Haberer to assume Treasurer duties along with his current Secretary position. Seconded by Kelly. All in favor – motion carried

- b. **ACC Report:** No new applications. Discussion to change role of ACC to that of reviewing and updating Guidelines as needed. Board to assume responsibility of approving ACC requests, after all documentation is reviewed by the management company. Matter tabled to next meeting.

- c. **Master Liaison Report:** Haberer reported that June meeting had been cancelled.

### IV. Manager's Report

- a. **Community Update:** Storm gutter repair at 3000 Edgemoor has been completed. D & O insurance policy has been renewed. Island trees have been trimmed.

- b. **Community Review:** Several violation letters for storage and landscape issues have been sent.

### V. Old Business

- a. **Street Signs:** Refurbishment has been completed. Contractor to restore damaged sod at Belmoor/Edgemoor corner.

- b. **Sod for drainage repair area:** No new sod scheduled at this time.

### VI. New Business

- a. **Hunter's Landscape Contract:** Month to month contract signed. Copy to be sent to board.

- b. **Upcoming Meeting Schedule:**

**Budget Workshop:** Scheduled to be held on August 16<sup>th</sup> at 7:00 PM. Meeting Room secured

**Budget Meeting:** September 20, 7:00 PM. Meeting Room secured

**Annual Meeting:** October 18, 7:00 PM. Fellowship Hall. Candidate BIO's to be posted on website 30 days prior if available.

### VII. Homeowner Questions and Comments Entertained

### VIII. Adjournment 8:15 PM

Respectfully submitted,

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Bernie Haberer, Secretary.

Approved: Briarwick Board of Directors

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September 20, 2011