



**Briarwick Homeowners Association, Inc.  
Board of Directors Meeting: Nov. 15, 2011**

**Minutes - Approved**

Location: Lutheran Church of the Resurrection  
Board of Directors present: Wolever, Kelly, Haberer, Lueck, Barbosa  
Architectural Review Committee present: Warner, Bousher  
Several Homeowners present  
Association Manager: Mary Fritzier representing Leland management

**I. Call to Order**

Meeting called to order by Wolever at 7:00 pm. A quorum of the board was attained.

**II. Minutes of Prior Board Meetings**

Motion by Haberer to approve minutes of Sep. 20, 2011 BOD meeting as presented. Seconded by Kelly. All in favor – motion carried.

Motion by Haberer to approve minutes of Sep. 20, 2011 Budget meeting as presented. Seconded by Kelly. All in favor – motion carried.

Motion by Kelly to approve minutes of Oct. 18, 2011 Org. meeting as presented. Seconded by Lueck. All in favor – motion carried.

**III. Officers and Committee Reports**

- a. **Treasurer Report:** Lueck presented a review of the October 2011 financial statement.
- b. **ACC Report:** One new application approved.
- c. **Master Liaison Report:** Haberer reported that RM Master will be providing wreaths at all entrances.

**IV. Manager's Report**

- a. **Community Update:** Belmoor Sign has been replaced. Storm gutter repair proposal has been received.
- b. **Community Review:** Several violation letters for maintenance and landscape issues have been sent.

**V. Old Business**

- a. **ACC Committee Duties:** Discussion regarding role of ACC and procedures. Leland to email all requests to entire board for review. ACC to review routine matters, and ask BOD for guidance when questions arise.
- b. **Storm Gutter Repairs:**

Motion by Haberer to accept proposal from G.A. Nichols as presented. Cost not to exceed \$6580. Work to be scheduled to begin after 1/1/2012. Seconded by Wolever. All in favor – motion carried.

**VI. New Business**

**a. Entrance Island Electrical:**

Motion by Wolever to authorize electrical work to be done as proposed to install wiring for holiday lighting on entry way island. Lynda to secure an additional bid. RM master to pay for repair to their box on outside of gate. Seconded by Kelly. All in favor – motion carried.

**b. Christmas Decorations:** Funds available to purchase additional lighting if needed.

**c. Certificate Of Appreciation:**

Motion by Haberer to present Joe Stephenson a Certificate of Appreciation for his years of service on the BOD. Seconded by Wolever. All in favor – motion carried.

**d. Waste Collection:**

Motion by Wolever to table this matter, and request RM Master to consider community wide service. Seconded by Lueck. All in favor – motion carried.

**e. Upcoming Meeting Schedule:**

No meeting in December  
Tentative meetings for 2012, 3<sup>rd</sup> Tuesday of: Jan., Mar., May, July, Sep. (Budget), Oct. (Annual), Nov. Mary to contact the church to secure the meeting rooms.



**BRIARWICK**  
at RIDGEMOOR

**Briarwick Homeowners Association, Inc.  
Board of Directors Meeting: Nov. 15, 2011**

**VII. Homeowner Questions and Comments Entertained**

**VIII. Adjournment 7:50 PM**

Respectfully submitted,

\_\_\_\_\_  
Bernie Haberer, Secretary.

---

Approved: Briarwick Board of Directors      March 20, 2012